



Please find and read carefully instructions below concerning entrance and departure of your boat, for more than 50 nautical miles away from TAHITI and/or MOOREA.

HARBOURMASTER OFFICE [**traffimaritime@portppt.pf**](mailto:traffimaritime@portppt.pf)

ALL BOATS MUST BE REGISTERED IN, WITH THE PAPEETE HARBOURMASTER AND ASSISTANTS.

You do not need to go and meet them.

Document F09.01 (Avis d'Opération Nautique Petite Plaisance) MUST be filled out properly and sent to:

[**traffimaritime@portppt.pf**](mailto:traffimaritime@portppt.pf) copy to [**sp@portppt.pf**](mailto:sp@portppt.pf) and [**marinadepapeete@portppt.pf**](mailto:marinadepapeete@portppt.pf)

If you are a Papeete Marina customer, this Document F09.01 will be sent by the Marina agents.

IMPORTANT NOTICE :

For All departures for more than 50 nautical miles away from TAHITI and/or MOOREA, you MUST make a CLEARANCE REQUEST...

CLEARANCE REQUEST

In all following cases, the HARBOURMASTER OFFICE must be informed by e-mail, 3 DAYS (72 H) before date of departure from TAHITI and/or MOOREA. You have to mention, the boat's name, the captain's name, date of departure, and the destination.

Examples: 1. Direct to Tonga (see **CASE 1** below),

2. Cook Islands via I.S.L.V.* (see **CASE 2** below),

3. I.S.L.V.* and return to TAHITI and/or MOOREA (see **CASE 3** below).

* I.S.L.V. = LEEWARD ISLANDS = HUAHINE / RAIATEA / TAHAA / BORA BORA / MAUPITI

SEE NEXT PAGE FOR CASE 1, CASE 2, and CASE 3...

I-CASE 1: YOU PLAN TO SAIL STRAIGHT TOWARDS A FOREIGN COUNTRY: (Moorea included in Tahiti)

You must send your **INTERNATIONAL CLEARANCE REQUEST** to:

traffimaritime@portppt.pf copy to sp@portppt.pf and marinadepapeete@portppt.pf

- A) - **COMPULSORY**: You first have to go and meet CUSTOM at their main office, in MOTU-UTA, for your exit declaration.
- B) - THE HARBOURMASTER WILL SEND YOUR CLEARANCE TO THE IMMIGRATION OFFICE AUTHORITIES, COPY TO CUSTOM OFFICE.
- C) - **ATTENTION**: IF the boat's Captain does not have a port agent, he/ she must pick up the clearance at the IMMIGRATION office at the TAHITI-FAAA airport, **THE DAY OF DEPARTURE MENTIONNED ON THE CLEARANCE**. ALL CREW MEMBERS HAVE TO GO TO IMMIGRATION OFFICE TOO.

Be advised that: A PORT AGENT CAN DO DEPARTURE FORMALITIES AND GET THE CLEARANCE FOR THE BOAT'S CAPTAIN.

You can have duty free fuel with this clearance + custom exit declaration... **ONLY THE DAY OF DEPARTURE MENTIONNED ON THE CLEARANCE**.

II-CASE 2: YOU PLAN TO SAIL TO A FOREIGN COUNTRY VIA THE POLYNESIANS ISLANDS.

You must send your **INNER POLYNESIAN ISLANDS CLEARANCE REQUEST** to:

traffimaritime@portppt.pf copy to sp@portppt.pf and marinadepapeete@portppt.pf

A) - You will receive your clearance by e-mail (in attachment).
If you want duty free fuel, you have to go to CUSTOM MAIN OFFICE in Motu-Uta.

B) - DO NOT FORGET to go and meet the "GENDARMES"(French Police) in the last island touched, to do the FINAL OFFICIAL EXIT of French Polynesia. At this last office, two important documents **must be filled out properly, signed by the gendarme agent. And sent to below addresses, to get your INTERNATIONAL CLEARANCE**:

-a) **CUSTOM exit declaration document**.

Before leaving the country, this document must be sent (regular mail) to:

Bureau de douanes de PPT Port (service Plaisance)

Direction des douanes de Polynésie française

BP 9006 PPT - Motu Uta

-b) **IMMIGRATION exit declaration document (DD26)**.

This document must be sent (e-mail) to:

traffimaritime@portppt.pf copy to sp@portppt.pf and marinadepapeete@portppt.pf

III-CASE 3: YOU PLAN TO SAIL TO THE POLYNESIANS ISLANDS, AND COME BACK TO TAHITI and/or MOOREA

You must send your **INNER POLYNESIAN ISLANDS CLEARANCE REQUEST** to:

traffimaritime@portppt.pf copy to sp@portppt.pf and marinadepapeete@portppt.pf

A) - You will receive your clearance by e-mail (in attachment).

B) - When you are back in TAHITI and/or MOOREA, let the HARBOURMASTER office know about date of return, and place of mooring, by sending an e-mail to :

trafficmaritime@portppt.pf copy to sp@portppt.pf and marinadepapeete@portppt.pf

No custom declaration needed in this case.

INFORMATION and CONTACTS IMMIGRATION and CUSTOM

I) IMMIGRATION OFFICE:

Tel. 40.800.605 e-mail: dpaf987-poste@interieur.gouv.fr

Or dpaf987-brigadee-port@interieur.gouv.fr

YOU NEED TO MEET IMMIGRATION IN TAHITI (FAAA AIRPORT) IF:

- 1) YOU ARE COMING STRAIGHT FROM A FOREIGN COUNTRY
- 2) YOU PLAN TO SAIL STRAIGHT TOWARDS A FOREIGN COUNTRY FROM TAHITI and/or MOOREA

II) CUSTOM OFFICE:

Tel. 40.505.587 MATEATA or 40.505.567

e-mail: dr-polynesie@douane.finances.gouv.fr

YOU NEED TO MEET CUSTOM IN TAHITI (MOTU-UTA PAPEETE) IF:

- 1) YOU HAVE NOT MAILED YOUR WHITE CUSTOMS SHEET FROM THE FIRST PORT TOUCHED IN FRENCH POLYNESIA
- 2) YOU ARE COMING STRAIGHT FROM A FOREIGN COUNTRY
- 3) YOU PLAN TO SAIL STRAIGHT TOWARDS A FOREIGN COUNTRY FROM TAHITI and/or MOOREA
- 4) YOU WANT TO GET THE DUTY FREE FUEL FORM. BRING COPY (GREEN OR PINK) OF CUSTOM ENTRANCE DECLARATION THAT YOU DID, IN THE FIRST ISLAND TOUCHED, AT ARRIVAL IN FRENCH POLYNESIA.